

Child Enrollment Form—Standard Child and Adult Care Food Program

Dear Parents,

Your child care center participates in the U.S. Department of Agriculture's (USDA) Child and Adult Care Food Program (CACFP). This child care center receives federal cash assistance to serve healthy meals to your children. Good nutrition today means a stronger tomorrow! Meals served here must meet nutrition requirements established by USDA's CACFP. In order to participate, your center has agreed to follow USDA guidelines. In an effort to assess that these requirements are being met, USDA's CACFP requires centers to annually collect the enrollment information listed below. Please complete the form and return it to your child care center.

Name of the Child Care Center: _____

Beginning Date of Child Care: _____

Child's First Name: _____ Child's Last Name: _____

Child's Date of Birth: _____

Enter the normal hours your child is in care (for example, 7:30 a.m. – 5 p.m.; for a split schedule, 7:30 a.m. – 9 a.m. / 12:30 p.m. – 5 p.m.): _____ to _____ / n/a to n/a

Check the days your child normally attends:

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Check the meals your child normally receives while in care:

Breakfast AM Snack Lunch PM Snack Supper Night Snack

If there are other children in care, please complete additional forms as needed.

Parent's Signature: _____

Date Signed (form must be completed annually): _____

Parent's Name (please print): _____

Home Phone: _____ Work Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Information needs to be updated annually. If the above information is still accurate initial and date below.

Initial:						
Date:						